



Attendees: Kelly Collins, Chair
 Stephen Little, Vice-Chair
 Aisha Nathifa Heywood
 Zoia Horne
 Councillor Bonnie Littley
 Prem Noronha-Waldriff
 Lisa Broad (Recording Secretary)

Absent: Garry Cuthbert
 Lori Murray

<i>Item / Ref #</i>	Details & Discussion & Conclusion <i>(summary of discussion)</i>	Action Items / Status <i>(include deadline as appropriate)</i>
1.0	Adoption of Minutes – February 27, 2008	All
	<p>Moved by Kelly Collins Seconded by Zoia Horne</p> <p>That the Minutes of the February 27, 2008 meeting be adopted.</p> <p>CARRIED</p> <p>Aisha suggested having an “Issues Log” to track and follow action items. Aisha to email document to Lisa.</p>	Aisha to action
2.0	Brochure – Final Revisions	All
	<p>Discussion ensued with respect to simple formatting and design changes to the brochure. Comments included;</p> <ul style="list-style-type: none"> • Too many pictures. All pictures were recreation-related. Should try and find pictures from a variety of everyday situations. • Keep formatting consistent. • Italic font – is this accessible for all to read? • Kelly to look for an “accessible” ribbon to place on the front cover of the brochure. • Councillor Littley to make revisions to the brochure, then to send to the Graphic Designer, who will create the final draft. 	<p>Kelly to action</p> <p>Councillor Littley to action</p>

3.0	Site Plan Reviews	All
	<p>Westcreek Public School - S6/98 (RO8)</p> <ul style="list-style-type: none"> • Proposal to complete a void space between buildings. • Stephen questioned whether or not builders will be continuing the asphalt to the front door. • There is the correct number of accessible spots, however, there should also be another curb cut on the other side of the parking lot (noted on site plan). • New entrance on addition – Stephen would like to ensure that the hooks for children to hang their coats are accessible and low enough for everyone to reach. • Stephen also questioned if the accessible door(s) was a sensor door that opened without the push of a button. However, he is aware that there may be some safety issues with having open doors in a school. <p>Kaleidoscope - S05/08</p> <ul style="list-style-type: none"> • Parking – each level does have 4 accessible spots, however if a resident requires a disabled spot, will this take away a visitor’s spot? Or would a regular resident’s spot be converted? • Stephen questioned whether or not these types of issues were considered in the condo agreement. • There were no problems with the size of units or the options for accessible units. • Zoia questioned what happens with the suggestions for site plans that are made at these meetings. The Committee would like to receive more feedback with regards to their comments. Lisa to follow up with Tyler, from Planning & Development. 	Lisa to action
4.0	Other Business & Adjournment	All
	<ul style="list-style-type: none"> • Kelly provided copies of the agenda for the Joint Meeting of the Durham Accessibility Advisory Committee for all members. Kelly will be presenting the Committee’s goals and objectives at this meeting, and has asked that any contributions to this presentation be sent to her. Kelly, Zoia, Aisha, Prem, and Councillor Littley will be attending this meeting. • If anyone is interested in purchasing Inuksuks to support the 2008 Special Olympics, please contact Prem. • Prem distributed copies of the Accessibility Standards for Customer Service – Ontario Regulation 429/07. 	Kelly to action

5.0	Next Meeting	All
	<ul style="list-style-type: none">• April 23, 2008	

Meeting Adjourned: 8:50 pm

Copy: City Clerk