



Attendees: Zoia Horne, Chair  
 Stephen Little, Co-Chair  
 Councillor Littley – left at 8:45 pm  
 Terence Arvisais  
 Kelly Collins  
 Keith Falconer  
 Gwelda MacDonald-Tuttle  
 Prem Noronha-Waldriff  
 Lisa Harker, Recording Secretary

Absent: Aisha Natifa-Heywood  
 Jacques Tardif  
 Alton Atkinson  
 Kathi Joy Moyer

<b>Item / Ref #</b>	<b>Details &amp; Discussion &amp; Conclusion</b> <i>(summary of discussion)</i>	<b>Action Items / Status</b> <i>(include deadline as appropriate)</i>
<b>1.</b>	<b>Welcome</b>	<b>ZH</b>
	Z. Horne welcomed members to the meeting and introduced Tim Moore, Chief Building Official, City of Pickering.	
<b>2.</b>	<b>Built Environment Standards</b>	<b>All</b>
	<p>T. Moore provided an overview of the process of site plan review for the Committee. Discussion ensued with respect to the City’s role and corresponding Building Code legislation.</p> <ul style="list-style-type: none"> <li>• The Committee is to compile their comments for the Built Environment Standards and submit to the Ministry by October 16, 2009.</li> <li>• The government has already stated the difficulties associated with enforcing and regulating housing and retrofits.</li> <li>• Municipalities should be lending themselves to either new housing that is accessible or can be made accessible (i.e. not walk up townhouses).</li> <li>• As a whole, T. Moore believes that the Built Environment Standards contain some great ideas, but that it tends to read more like a “wish list” and municipalities may encounter difficulties when enforcing these prescriptive</li> </ul>	

	<p>application regulations.</p> <ul style="list-style-type: none"> <li>• T. Moore will not be officially commenting on the Built Environment Standards on behalf of the City of Pickering, but is in support of policies that support accessibility and will recommend that changes to this effect are reflected in the Building Code.</li> <li>• T. Moore would like the Committee to feel free to contact him if they notice barriers in the community.</li> <li>• T. Moore to email internal and external building code checklist to members for their review.</li> <li>• A question and answer period ensued.</li> <li>• Members to email their comments on the Built Environment Standards to Z. Horne and P. Noronha-Waldriff for the October 16<sup>th</sup> deadline.</li> </ul>	<p>T. Moore to action</p> <p>All members to action</p>
<b>3.</b>	<b>Adoption of Minutes – June 24, 2009</b>	<b>All</b>
	<p>Moved by Kelly Collins Seconded by Keith Falconer</p> <p>That the Minutes of the June 24, 2009 meeting be adopted.</p> <p style="text-align: right;">CARRIED</p>	
<b>4.</b>	<b>Site Plan Review</b>	<b>All</b>
	<p>Z. Horne provided an overview of her suggestions to the following site plans and noted that it would be preferable to be able to see a standardized approach to site plans.</p> <p><b>S 14/98 – Montessori Learning Centre</b></p> <ul style="list-style-type: none"> <li>• The accessible parking spaces are surrounded by a curb and there are no exits toward the buildings.</li> <li>• The accessible walking/wheeling path from accessible parking is not shown.</li> <li>• To assess the accessibility of this proposal, PAAC needs to review detailed plans of all layouts.</li> <li>• The parking spaces and accessible parking spaces are not numbered or labeled on this plan.</li> <li>• All accessibility related signage including directional signage should be marked.</li> <li>• All detailed plans for future review regarding accessibility related issues should be presented.</li> </ul> <p><b>S 18/00 - Word of Truth Christian Centre</b></p> <ul style="list-style-type: none"> <li>• The number of accessible parking spaces should be increased from 3 to 4.</li> <li>• The main entrance is accessible should be clearly</li> </ul>	

	<p>marked. Directional signage toward accessible entrances on West side of new building should be considered.</p> <ul style="list-style-type: none"> <li>• One new accessible parking space instead of a regular parking space on the West side of new building should be considered.</li> <li>• Details of accessible entrance and grades should be shown.</li> <li>• The use of Berberis Thunbergii shrub close to the accessible spaces and walking path from south parking spaces to the West side entrances should be reconsidered. The Berberis shrub is a very spiky and dangerous plant and more people-friendly shrub should be used in its place.</li> <li>• Accessible parking spaces should be numbered and labelled.</li> <li>• All the accessibility related signage including directional signage should be shown.</li> <li>• All detailed plans for future review regarding accessibility related issues should be presented.</li> </ul> <p><b>S 20/88 - Purdue Frederick Inc. &amp; Purdue Pharma</b></p> <ul style="list-style-type: none"> <li>• To increase the number of accessible parking spaces from 4 to 8.</li> <li>• To clearly mark the main accessible entrance of each building.</li> <li>• To consider relocating accessible parking spaces close to accessible entrances.</li> <li>• To clearly mark the accessible entrances.</li> </ul> <p>L. Harker to ensure that Site Plan names are placed in the agendas and minutes.</p>	<p>L. Harker to action</p>
<p><b>5.</b></p>	<p><b>Other Business</b></p>	<p><b>All</b></p>
	<ul style="list-style-type: none"> <li>• Councillor Littley discussed the accessibility of Pickering trails. Not every recreational experience can be made accessible, but modifications and accessibility elements may be made to existing trails to allow most to participate.</li> <li>• Councillor Littley described her role on the Standards for Trail Surface Committee, which includes the review of standards for trail surfaces and will report back to the Committee on their progress.</li> <li>• Councillor Littley would like the Committee to undertake a project that makes something accessible, such as a building or a place (i.e. Waterfront structure).</li> </ul>	

	<ul style="list-style-type: none"> <li>• Z. Horne confirmed with the Committee that SNAP would not be attending a meeting in the near future.</li> <li>• Councillor Littley to follow up with Kristen Callis from the News Advertiser on the Press Release that was forwarded from Z. Horne.</li> <li>• K. Collins to follow up with the Durham District School Board on the distribution of flyers.</li> <li>• K. Falconer received approval from the Catholic School Board to distribute the Committees flyers. K. Falconer confirmed that they would be set up in the stands in Pickering schools.</li> <li>• Z. Horne provided an overview of accessible information provided at the Regional Accessibility Meeting.</li> <li>• L. Harker to follow up with T. Barnett on the status of the draft Guidelines for Accessible Site Plans.</li> </ul>	<p>Councillor Littley to action</p> <p>K. Collins to action</p> <p>L. Harker to action</p>
<b>6.</b>	<b>Adjournment</b>	<b>All</b>
	<p>Adjournment</p> <p>Moved by Zoia Horne Seconded by Keith Falconer</p> <p>That the meeting be adjourned.</p> <p style="text-align: right;">CARRIED</p>	
<b>7.</b>	<b>Next Meeting</b>	<b>All</b>
	<ul style="list-style-type: none"> <li>• The next meeting has been scheduled for October 28, 2009.</li> </ul>	

Meeting Adjourned: 9:15 pm  
Copy: City Clerk