



Attendees: Keith Falconer, Chair
 Councillor Littley
 Terence Arvisais
 Aisha Natifa-Heywood
 Marilyn Wallace
 Susan Wilkinson
 Stephanie Wilson
 Prem Noronha-Waldriff
 Linda Roberts, Recording Secretary

Absent: Stephen Little, Co-Chair
 Gwelda MacDonald-Tuttle

Item / Ref #	Details & Discussion & Conclusion <i>(summary of discussion)</i>	Action Items / Status <i>(include deadline as appropriate)</i>
1.0	Welcome	
	K. Falconer welcomed everyone to the meeting.	
2.0.	Adoption of Minutes – March 3, 2010	All
	The agenda action items were reviewed. P. Noronha-Waldriff provided an update on all action items from the previous minutes. Moved by T. Arvisais Seconded by S. Wilkinson That the minutes of the March 3, 2010 meeting be adopted. CARRIED	
3.0	Workplace Brochure	All
	K. Falconer provided an update on the workplace brochure in the absence of G. MacDonald-Tuttle. A copy of the proposed brochure was handed out to members. P. Noronha-Waldriff noted the fact that this brochure had been started two years ago, prior to the Ministry producing a brochure in this respect, which is available on the Ministry’s website. She noted we may want to revisit the purpose behind this brochure.	

	<p>Discussion ensued and it was the consensus of the Committee to table this discussion until the April meeting to decide whether or not to pursue this, due to the duplication aspect as well as the costs involved.</p>	
4.0	Presentation to Council	
	<p>K. Falconer provided an update with respect to presenting the Committee's 2009 annual report and 2010 workplan to Council for approval in April.</p> <p>He noted that he had submitted a delegation request for K. Falconer, G. MacDonald-Tuttle and S. Little to appear at the April 19th Council meeting to the Clerk's Office. He also noted that he would be forwarding the annual report and workplan for inclusion in the April agenda as well.</p> <p>The use of a power point presentation was also discussed and P. Noronha-Waldriff volunteered to prepare this for the April meeting as well.</p> <p>K. Falconer encouraged all members to attend this meeting in support of the Committee.</p>	<p>K. Falconer to action</p> <p>P. Noronha-Waldriff to action</p>
5.0	Regional Expo - Update	All
	<p>P. Noronha-Waldriff provided the Committee with an update with respect to the Regional Expo. She referred to emails she had forwarded to members with respect to volunteers for the event which will be held June 16 and 17. She noted the 3 main positions required: registration/greeter, vendor relief and way finding (assisting people from the parking lot). She also provided a draft copy of the event which was passed around for members to view. The following information was provided;</p> <ul style="list-style-type: none"> • Event to be held at UOIT – Health & Wellness Centre • Volunteers would be required for 2 hour shifts • All Accessibility Committees are expected to participate • Justine Hines would be attending • Will be a good opportunity to come out and see how these events are run and possibly meet potential speakers for the Committee's own event to be held in October <p>P. Noronha-Waldriff requested members let her know if they would be available for this event.</p>	

7.0	Site plan Review	
	P. Noronha-Waldriff advised the Committee that comments had been provided with respect to the Kinsmen Field House to the Planning & Development Department and that there were no further comments or concerns at this time.	
8.0	COAAC – Coalition of Accessibility Advisory Committees	
	K. Falconer advised the Committee he had received emails from the Coalition of Accessibility Advisory Committees and questioned whether this was something the Committee would like to pursue. S. Wilkinson offered to look into this and find out more on the coalition.	S. Wilkinson to action
9.0	Human Rights and Persons with Intellectual Disabilities	
	A. Natifa-Heywood informed the Committee she had received an email from Human Rights and Persons with Intellectual Disabilities regarding an upcoming conference. This was received for information.	
10.0	Other Business & Adjournment	
	<p>10.1) S. Wilkinson informed the Committee that Durham Head Injury had been confirmed to attend the May meeting. She also noted the Heart & Stroke Foundation would possibly attend a Fall meeting.</p> <p>10.2) K. Falconer informed the Committee that the City of Pickering was hosting a Sustainable Pickering Day this Saturday (March 27) at the Pickering Town Centre, Centre Court and encouraged the membership to attend, suggesting this could be another good opportunity to see how an event of this nature is run.</p> <p>10.3) P. Noronha-Waldriff suggested members contact her if they have any further suggestions for entertainers for the accessibility awareness event.</p> <p>Moved by Councillor Littley Seconded by S. Wilson</p> <p>That the meeting be adjourned.</p> <p>CARRIED</p>	
11.0	Next Meeting	
	The next meeting has been scheduled for April 28, 2010.	

Meeting Adjourned: 8:25 pm
Copy: City Clerk