



Attendees: Councillor Johnson
 Theresa Abernethy, Member
 Karen Emmink, Member
 Shawna Foxtan, Vice-Chair
 Richard Fleming, Member
 Jim Simpson – Vice-Chair
 Gordon Zimmerman, Member
 Linda Roberts, Recording Secretary

Also Present: Neil Carroll, Director of Planning
 Tim Moore, Chief Building Official

Absent: Pamela Fuselli
 Shirley Curran, Member
 Debi Wilcox

Item / Ref #	Details & Discussion & Conclusion <i>(summary of discussion)</i>	Action Items / Status <i>(include deadline as appropriate)</i>
1.0	<p><u>Welcome</u></p> <p>Jim welcomed everyone and informed the Committee he and Shawna would be co-chairing the meeting in Pamela's absence.</p>	
2.0	<p><u>Approval of Minutes</u></p> <p>Gordon noted two items prior to passing the minutes: 1) With respect to heritage trees, he noted they can be designated the same as houses; and, b) The meeting scheduled for March 20th in Pickering regarding the Seaton Natural Heritage System and Master Trail Plan was cancelled, therefore Gordon did not attend.</p> <p>Moved by Gordon Zimmerman Seconded by Theresa Abernethy</p> <p>Minutes of the March 18, 2008 meeting were approved.</p> <p>Carried</p>	

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3.0	<p>Jim introduced Neil Carroll, Director, Planning & Development, and Tim Moore, Chief Building Official and welcomed them to the meeting. Neil advised the Committee that they were here tonight to provide an overview on the various application and permit processes and also to answer any questions the Committee may have.</p> <p>Discussion ensued with respect to the following;</p> <ul style="list-style-type: none"> • Whitevale Heritage Guidelines – Planning uses as a working document – consultant to help review and update – funds for this could come from the \$30,000 in Planning’s budget • Need to do Terms of Reference, would very much like to have Committee’s input with this • Time frame for this would be within this calendar year which runs from January to December • As long as we have made a start in this calendar year, the money will carry over • Council needs to see Terms of Reference – Planning will draft and provide copy to committee first for comments • Neil advised the Committee of Planning’s desire to move forward with heritage files and to look at how best to administer guidelines – identify issues first <p>Jim outlined the Committee’s concerns, mainly with the issue of vacant buildings and evictions. Property standards issues were discussed such as our lack of jurisdiction on Federal or Provincial lands.</p> <ul style="list-style-type: none"> • Discussed the need to develop a relationship with the various levels of government • Gordon Zimmerman suggested we need to prioritize buildings for the registry • Inventory register is now complete • Notify private property owners that they are on the registry – sometimes the owners are not aware of this • Council needs to know when land owners object to designation • Can we protect “homes of interest” – properties need to be designated in order to be protected • Neil stressed the need for the Registry to be comprised of only those homes which the City intends to designate – or the integrity of the 	<p>Tim Moore to action</p> <p>Clerk’s Department will be advising land owners</p>

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	<p>Committee could be misread</p> <ul style="list-style-type: none"> • Communication to landowners is very important • Create a rapport with developers <p>Planning was asked if they could provide contact information on land owners. Neil advised that they can provide the Committee with this. Also, it was suggested that Heritage Pickering sit down with Planning to go over the list for the Registry. Discussion ensued on the best ways to categorize the areas. Neil advised there could be homes of heritage value along the “Natural Heritage System”, which is quite extensive.</p> <p>Neil informed the Committee there is a detailed mapping of the greenspace in the Planning Department should the Committee wish to view it.</p> <p>Discussion ensued with respect to Sideline 26;</p> <ul style="list-style-type: none"> • this is a Regional road – the Region is in the process of doing an EA – they will be looking at more precisions on alignments • Will it extend over to Brock Road and take in the heritage district • Neil advised that certain Provincial requirements will make it difficult • Committee asked how they can participate other than as public during the information sessions • Neil will provide Committee with a contact name at the Region of the person in charge of conducting the EA in order for the Committee to express their concerns directly. <p>Neil will provide the Committee with the draft Seaton Neighbourhood Plan Terms of Reference for comments, which he suggested should be directed to Catherine Rose, Manager, Policy, in the Planning Department.</p> <p>Expanding district boundaries is doubtful –can improve on the integrity of the district. Neil noted that the plans call for the higher densities to be away from Whitevale.</p> <p>Jim requested that an item be added to the next agenda as a followup review of the discussions held this evening.</p>	<p>Neil to provide</p> <p>Neil to provide</p>

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	<p>for information.</p> <p>4.2 <u>PJ Materials Consultants Limited</u></p> <p>Information received on a two day technical workshop being held in Guelph on restoration & conservation of heritage structures and older buildings on May 12th and 13th. It was suggested that the information be sent electronically to members.</p> <p>4.3 <u>Gordon Willson</u></p> <p>Letter received from Gordon Willson with respect to the Terms of Reference regarding the Seaton Neighbourhood Planning Program. Jim recommended a copy of this be sent electronically to the members.</p>	<p>Linda to action</p> <p>Linda to action</p>
5.0	<p><u>Other Business</u></p> <p>5.1 <u>Heritage Plaque Presentation</u></p> <p>Discussion was held with respect to the presentation of the plaques being held on May 12th at 11:00 am, with a reception to follow at 12:00 pm at the Whitevale Community Centre. Information to go out to the media. Memo to be forwarded inviting the Mayor and Council to attend. Discussion also ensued with respect to the installation of the plaques.</p>	Debi to action
6.0	<p><u>Adjournment</u></p> <p>Moved by Councillor Johnson Seconded by Richard Fleming</p> <p>That the meeting be adjourned.</p> <p>Carried</p>	
7.0	<p><u>Next Meeting</u></p> <p>Tuesday, May 27, 2008</p>	

Meeting adjourned 9:15 pm
Copy: City Clerk