



Attendees: Jim Simpson, Chair
 Theresa Abernethy, Member
 Shirley Curran, Member
 Richard Fleming, Member
 Shawna Foxtan, Vice-Chair
 Gordon Zimmerman, Member
 Linda Roberts, (Recording Secretary)

Absent: Councillor Johnson
 Karen Emmink, Member
 Pamlea Fuselli

Item / Ref #	Details & Discussion & Conclusion <i>(summary of discussion)</i>	Action Items / Status <i>(include deadline as appropriate)</i>
1.0	<p><u>Welcome</u></p> <p>Jim Simpson welcomed everyone to the meeting and asked the Committee to think about having a December meeting, as one has not yet been scheduled. He suggested the possibility of having a meeting with dinner to follow.</p>	
2.0	<p><u>Agenda review/approval of minutes</u></p> <p>A brief discussion took place with respect to Pamela's resignation. The Committee questioned whether a letter had been sent thanking Pamela for her support.</p> <p>Moved by Theresa Abernethy Seconded by Shirley Curran</p> <p>That the minutes of the July 22, 2008 be adopted.</p> <p style="text-align: right;">CARRIED</p>	
3.0	<p><u>New and Unfinished Business</u></p> <p>3.1 Open Discussion <u>Goals/Plans for 2009</u></p>	

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	<p>Jim asked for approval to hold this discussion at the end of the meeting, that we go through the other agenda items first.</p> <p>3.2 Update on “Other Properties of Interest” <u>Municipal Heritage Register</u></p> <p>Jim thanked Gordon Zimmerman for his efforts and all the hard work he has provided to date on this project.</p> <p>Gordon provided a brief overview of the listing, clarifying the areas on the map which the listing incorporates.</p> <p>A general discussion ensued with respect to the heritage register with the following recommendations being made:</p> <ul style="list-style-type: none"> • Invite a Planning representative out to our next meeting to provide background information with respect to having a district declared as a heritage district • Duffin heights should be the next area to survey for the registry • Shirley and Gordon to do survey of this area • Jim suggested each Committee member take a turn going out with Gordon to see what is involved in placing a property on the registry list, so they could in turn go out to help take some of the burden off of Gordon – he offered to go out this weekend with Shirley and Gordon <p><u>Next steps:</u></p> <ul style="list-style-type: none"> • Look over the list and map out for 2009 what we need to pursue for designation • Prioritize and identify properties • Discussed time frames involved for having properties designated • Churches may be easier to designate, as less research would be involved • Correspond with Planning to inform them of the listing the Committee has created and that we would like to look into having Dunbarton declared as a heritage district <p>Discussion took place with respect to ORC properties;</p>	<p>Linda to action</p>

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	<ul style="list-style-type: none"> • What can be done to identify these properties • Important to get addresses of properties owned by ORC onto the list • Touch base with Planning – Gordon to action <p>Memo received from Debi Wilcox with respect to the Heritage Registry. Copies were handed out to the members who reviewed the draft letter which is to go out to everyone listed on the register. The Committee approved the letter. The Committee also questioned the Planning & Development comments and requested clarification.</p> <p>It was noted that the Committee can merely place properties on the registry, the decision to designate is up to Council.</p>	
4.0	<p><u>Correspondence</u></p> <p>4.1 <u>Official Plan Document</u></p> <p>Copy of the Official Plan Document was received for information and given to Shawna for our records.</p> <p>4.2 <u>Ontario Heritage Trust</u></p> <p>Letter received from Ontario Heritage Trust seeking nominations for Young Heritage Leaders was received for information.</p>	
5.0	<p><u>Other Business</u></p> <p>5.1 <u>Heritage Pickering Brochure</u></p> <p>General discussion ensued on the Heritage Pickering Brochure. Further information was provided in order to obtain a quote:</p> <ul style="list-style-type: none"> • Four colour glossy • minimum of 500 to 1,000 copies • What would the set up costs be • It was suggested we try to get a price based on what our budget allows (\$2,000.00) and to inform them that we will be ordering additional brochures in the future. 	

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	<p>CD was given back to Shawna, and Jim advised that he could make the minor changes and email Linda.</p> <p><u>5.2 July 22, 2008 Minutes</u></p> <p>It was suggested that the Committee reopen the July 22, 2008 minutes for discussion.</p> <p>Moved by Richard Fleming Seconded by Shirley Curran</p> <p>That the Committee reopen the July 22, 2008 minutes of the Heritage Pickering Advisory Committee.</p> <p style="text-align: right;">CARRIED</p> <p>Moved by Richard Fleming Seconded by Theresa Abernethy</p> <p>That the second paragraph in Item 3.0 under New and Unfinished Business in the July 22, 2008 minutes be removed.</p> <p style="text-align: right;">CARRIED</p> <p>Moved by Shirley Curran Seconded by Richard Fleming</p> <p>That the Committee accept the amended minutes from the July 22, 2008 meeting of the Heritage Pickering Advisory Committee.</p> <p style="text-align: right;">CARRIED</p> <p><u>5.3 Office Space</u></p> <p>Jim inquired on behalf of the Committee as to whether the City could provide space in the form of a cubicle with a filing cabinet. He expressed the need for space to store files as well as having a central area for Committee members to use.</p> <p><u>5.4 Advertising</u></p> <p>Richard suggested we have pictures taken in front of Gordon Willson's display for Snap Pickering. It was the consensus of the Committee that we have the Chair, Vice-Chair along with Gordon Willson be in the picture. This would be a good way to promote the Heritage Pickering Committee to the public at no</p>	<p>Linda to submit for quote</p>

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	<p>cost.</p> <p>Another suggestion was to have a group picture taken in front of Pamela Fuselli's house for the Pickering Advertiser.</p> <p>The Committee returned to Item 3.1 on the agenda for open discussion:</p> <p><u>Goals/Plans for 2009</u></p> <p>Jim provided the Committee with an open discussion forum through the use of a powerpoint presentation on the Goals and Plans for the Committee for 2009. He provided proposed focus items and areas of interest for our last three meetings this year. Also discussed were our focus items for 2009. Items touched on included the challenges we face, areas of interest, pet projects.</p> <p>Jim asked each Committee member what their main area of interest was as a member of the Committee, and tried to determine the best areas with which to place each member that would best utilize their area of expertise, while at the same time keeping their interests in mind.</p> <p>Jim informed the Committee that he would be providing a copy of his presentation to all Committee members as well as the City Clerk.</p>	<p>Richard to action</p>
6.0	<p><u>Next meeting</u></p> <p>Tuesday, October 28, 2008</p>	
7.0	<p><u>Adjournment</u></p> <p>Moved by Richard Fleming Seconded by Shirley Curran</p> <p>That the meeting be adjourned.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting adjourned at 9:00 pm.</p>	

Copy: City Clerk