



Attendees: Councillor Johnson
 Rhonda Lawson, Vice Chair
 Terence Arvisais
 Keith Falconer
 Susan Gardner
 Joanne Glasser
 Wickham Jamadar
 Peter Rodrigues
 Lisa Harker, (Recording Secretary)

Absent: Jim Simpson, Chair (on approved leave)
 Margaret Woods
 Mike Cassidy

Item / Ref #	Details & Discussion & Conclusion <i>(summary of discussion)</i>	Action Items / Status <i>(include deadline as appropriate)</i>
1.0	Welcome	RL
	R. Lawson welcomed everyone to the meeting and introduced the guest speakers.	
2.0	Approval of Minutes	All
	Moved by K. Falconer Seconded by S. Gardner That the minutes of the November 24 meeting be approved. <div style="text-align: right;">CARRIED</div>	
3.0	Guest Speakers – Seaton Update	All
	<u>Presentation</u> Ellen Kowalchuk, Ontario Realty Corporation, Winston Wong, Ministry of Culture and Bert Duclos, Ministry of Culture W. Wong provided an overview of the Seaton project and studies conducted. E. Kowalchuk, Heritage Specialist from the Ontario Realty Corporation described her responsibilities in relation to heritage	

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	<p>properties in Ontario. She has developed a new heritage management process for her portfolio which involves comparing similar properties across Ontario (i.e. Courthouses). They have also adopted a “Cultural Landscape Approach” for evaluating heritage properties. In Seaton specifically, there are a total of 239 buildings or structures.</p> <p>E. Kowalchuk then described the criteria for naming a heritage property (provincial standards) and noted that just because a property doesn’t have provincial heritage value does not mean that it does not have municipal heritage value. If a property has a high degree of heritage interest for the municipality, it may still be preserved. The Phase 1 Report that E. Kowalchuk has just completed can be a starting point for the Committee to determine which properties in Seaton may be of interest. E. Kowalchuk also noted that she would be willing to cross-reference these properties and create a list for the Committee.</p> <p>B. Duclos suggested the implementation of future training and workshop sessions for Committee members which may help the Committee develop evaluation systems for heritage properties to ensure consistency with regulations. Sessions may also help guide the Committee to make further decisions with regards to designations.</p> <p>A question and answer period ensued.</p> <p>C. Rose, Manager, Policy, Planning & Development Department advised the Committee that if they required further information on the Seaton project, they may visit the City’s Seaton website, which includes all of the completed studies to date.</p> <p>R. Lawson thanked guests for their presentations.</p>	
4.0	New and Unfinished Business	All
	<p>4.1) Update of Site Visit of Hamlet (Membership)</p> <p>R. Lawson provided more clarification on this project for the Committee and inquired if there were any other communities that the Committee wanted to visit. Members to summarize their individual work and bring to the February meeting.</p> <p>J. Glasser to create an electronic template for this project and to advise the Committee when complete.</p> <p>W. Jamadar to list the criteria for evaluating heritage properties</p>	<p>All members to action</p> <p>J. Glasser to action</p> <p>W. Jamadar to action</p>

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	<p>and send to members as a spreadsheet.</p> <p>4.2) Heritage Permit Application – 510 Whitevale Road, Whitevale Church</p> <p>R. Lawson outlined the permit application for Whitevale Church. This application is for an interior alteration of the church and includes the removal of the pews. I. James, Planner, Planning & Development Department advised the Committee that nothing in the interior of the building has been identified as being of heritage value and that the Committee does not have jurisdiction over the interior of the building.</p> <p>R. Lawson to draft a letter to T. Moore outlining the Committee's comments.</p> <p>No further comments from the Committee on this permit application.</p>	<p>R. Lawson to action</p>
5.0	Correspondence	All
	<p>5.1) Ontario Heritage Trust</p> <p>This correspondence was received for information purposes.</p> <p>5.2) Ontario Heritage Week 2010</p> <p>This correspondence was received for information purposes.</p> <p>5.3) Heritage Canada Foundation – 2010 YCW Applications</p> <p>This correspondence was received for information purposes. R. Lawson believes that a student would be a great help to the Committee and will work with the Clerk's Office to apply for this.</p> <p>5.4) City of Pickering – Civic Awards Nominations</p> <p>This correspondence was received for information purposes.</p> <p>5.5) Community Heritage Ontario – Nominations for Boards of Directors</p> <p>This correspondence was received for information purposes.</p>	<p>R. Lawson to action</p>
6.0	Other Business	All
	<p>6.1) R. Lawson provided an update on the Heritage Day event to take place on February 20 and asked the Committee for</p>	

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	<p>volunteers.</p> <p>J. Glasser will volunteer from 11-1 S. Gardner will volunteer from 1-3</p> <p>Others volunteers to advise R. Lawson this week if they are able to attend.</p> <p>6.2) I. James, Planner, Planning & Development Department advised the Committee of the approved Bicentennial Report and that the Committee has been appointed to run a couple of events throughout the year. I. James also advised that the Ministry has responded to the City regarding the “Blue Book” and the City being involved in the disposition of city resources. Staff would like to object to the response from the MTO. R. Lawson to contact S. Gaunt for further clarification.</p>	<p>All members to action</p> <p>R. Lawson to action</p>
7.0	Adjournment/Next Meeting	All
	<p>Moved by K. Falconer Seconded by S. Gardner</p> <p>That the meeting be adjourned.</p> <p>CARRIED</p> <p>The meeting adjourned at 9:45 pm</p>	

Copy: City Clerk