



**Special
Council Meeting Minutes
Monday, April 2, 2007
7:45 PM**

PRESENT:

Mayor David Ryan

COUNCILLORS:

D. Dickerson
R. Johnson
B. Littley
B. McLean
J. O'Connell
D. Pickles

ALSO PRESENT:

T.J. Quinn - Chief Administrative Officer
E. Buntsma - Director, Operations & Emergency Services
N. Carroll - Director, Planning & Development
G. Paterson - Director, Corporate Services & Treasurer
D. Bentley - City Clerk
S. Karwowski - Manager, Finance & Taxation
D. Shields - Deputy Clerk

(I) INVOCATION

Mayor Ryan called the special meeting to order and led Council in the saying of the Invocation.

(II) ADOPTION OF MINUTES

Moved by Councillor Johnson
Seconded by Councillor McLean

Executive (Budget) Committee Meeting of March 23, 2007.

CARRIED

(III) PRESENTATIONS

The Director, Corporate Services & Treasurer provided a brief overview of the Budget Highlights for the 2007 Current and Capital budgets with the aid of a powerpoint presentation. Highlights of the presentation are noted as follows:



- March 13, 2006 Preliminary Budget Projection for 2007 was 15.85%
- At the February 8, 2007 Strategy Session the budget projection was 8.9 – 9.9%
- The 2007 Budgetary Increase presented to Council is 8.79%
- 2007 Budget Projection is 7.70%
- The residential taxpayer with an assessment of \$280,000 will see an increase from \$923. to \$1004., which is \$1.56 per year for the City's share
- 2005 Tax Information as provided by the Fraser Institute is 61.70% Federal, 32.80% Provincial, 3.70% Region and 1.70% City.

(IV) REPORTS – NEW AND UNFINISHED BUSINESS

1. Director, Corporate Services & Treasurer, Report CS 16-07
2007 Current and Capital Budgets

Discussion ensued on this matter and staff were congratulated on bringing forth a budget when the City is experiencing limited growth.

Resolution # 74/07

Moved by Councillor Littley
Seconded by Councillor Pickles

1. That Report CS 16-07 of the Director, Corporate Services & Treasurer be approved;
2. a) That the 2007 Current (Operating) Budget expenditure for salaries & wages (Account 1100) in the amount of \$26,645,519 be approved;
- b) That the 2007 Current (Operating) Budget expenditure for employer contributions (Account 1400) in the amount of \$6,324,567 be approved;
- c) That the 2007 Gross Current (Operating) Budget for City purposes in the amount of \$28,182,201 (which excludes employer contributions, salaries and wages) and includes capital expenditures from current revenues in the amount of \$2,283,556; less estimated current operating revenues of \$21,838,833 and transfers from the following reserves: Rate Stabilization Reserve of \$1,659,000, which results in a net



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overall levy for City Operations of \$37,654,454 which is approximately a 8.79 percent increase over 2006, be approved;

3. That the Director, Corporate Services & Treasurer present the 2007 final tax rates for adoption by Council when further information regarding 2007 Non Residential Education Tax Rates from the Province of Ontario and Region of Durham is available;
4. a) That the 2007 Capital Budget for the City of Pickering with a Gross Expenditure of \$9,705,306 be adopted as presented;
- b) That the following capital financing sources be approved as presented in the 2007 Capital Budget:

Transfer from Current Fund to Capital Fund	\$2,283,556
Transfers from Reserves:	
- Rep. of Capital Equipment (7000)	51,400
- Don Beer Arena (7033)	70,000
- Move Ontario Reserve (7043)	525,000
- Animal Services Reserve (7044)	25,000
Transfers from Reserve Funds	
- Development Charges	1,013,675
- Community Facilities (7700)	117,000
- Parkland Development (7502)	580,000
- Federal Gas Tax Funds (7505)	954,000
- City Share Dev. Charges Projects (7022)	377,725
- Third Party Contribution (7501)	50,000
Debt – 5 yr	360,000
Debt – 10 yr	1,611,700
Debt – 20 yr	725,000
Internal Loans	573,000
Internal Loans – 5 yr.	230,000
Federal Grants (1610)	15,750
Donations (1592)	<u>142,500</u>
TOTAL	<u>\$9,705,306</u>

- c) That total external debt financing of \$2,696,700 for the projects identified in the 2007 Capital Budget, and as indicated in this



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report, in the amount of \$360,000 for a period not to exceed 5 years and; \$1,611,700 for a period not to exceed 10 years and \$725,000 for a period not to exceed 20 years be approved;

- d) That projects identified in the 2007 Capital Budget as being financed through the issuance of debt be subject to additional, specific approval by Council of the expenditure and the financing before proceeding;
 - e) That internal loans or dealer financing as indicated in this budget in the amount of \$803,000 may be undertaken at the discretion of the Director, Corporate Services & Treasurer be approved;
 - f) That any debt repayment, interest or financing provisions contained in the annual Current Operating Budget not used in the current year's payments requirements may, at the discretion of the Director, Corporate Services & Treasurer, be used to apply towards outstanding loan or debt charges or to reduce debt, internal loans or any other amount to be financed;
 - g) That all Capital expenditures or portions thereof, approved in the 2007 and future Capital Budgets to be financed through the issuance of debt, may, at the discretion of the Director, Corporate Services & Treasurer, be financed through internal loans, dealer financing, current funds or a combination thereof;
5. That the Director, Corporate Services & Treasurer be authorized to transfer:
- a) Any surplus current operating funds at any year-end in excess of \$125,000 to the Rate Stabilization Reserve;
 - b) Any funds necessary from the Rate Stabilization Reserve in order to ensure that in any year the Current Budget results in a year end surplus of no less than \$125,000;
 - c) Any revenue resulting from the disposition of land or other assets in excess of the \$50,000 included in this budget to the Reserve for Replacement of Capital Equipment;
6. a) That the Director, Corporate Services & Treasurer be authorized to make any changes or undertake any actions necessary, in order to ensure that the budget plan including any re-allocation



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- of 2007 current operating expenditures and revenues resulting from any reorganization and including any adjustment in taxes or tax rates due to Provincial and Regional tax policy changes;
- b) That any new additional Provincial and Federal Government funding announcements for municipalities in the form of grants or new taxing authority/powers be applied to future Current and Capital budgets;
 - c) That the 2007 Current Operating Budgets for Accounts 1100 (Salaries & Wages) and 1400 (Employer Contributions) be restated for the 2007 Budget once contract negotiations have been completed;
- 7. That the Director, Corporate Services & Treasurer be authorized at his discretion to close any prior year's capital expenditure accounts, and to first apply any excess funding to any overexpenditure in accounts utilizing the same source of funds and to secondly transfer any remaining excess funding back to the original source of the funds;
 - 8. That Council enact the attached General Municipal Fees and Charges By-law which provides for the fees and charges that are incorporated into the 2007 Current Budget;
 - 9. That Council authorize and approve the establishment of the Animal Shelter Reserve Fund and that the attached By-law be enacted;
 - 10. That the Director, Corporate Services & Treasurer be authorized to adjust, where appropriate the per kilometre travel expense reimbursement rate at any time in order to maintain the appropriate level of reimbursement with any increase in cost being met from under expenditures in other accounts;
 - 11. That Council adopt the following Budget Guidelines for the development and presentation of the 2008 budget;
 - a) That there be no new full or part-time positions, or increase in part-time hours unless these additional costs are offset by additional program revenues, reduced expenditures or is mandated by Federal or Provincial legislation;



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- b) That debt financing for capital projects only be permitted either for health and safety reasons or to participate in financial cost sharing programs;
 - c) That there may be no new, enhanced or expanded current or capital budget programs;
 - d) That the 2008 budget be developed based on a reduced reliance on one-time funds and reserves;
12. That the Director, Corporate Services & Treasurer be authorized to undertake any assessment appeals necessary to protect the assessment base of the City and,
13. That the appropriate staff of the City of Pickering be given authority to give effect thereto.

CARRIED ON A RECORDED
VOTE AS FOLLOWS:

YES

NO

Councillor Dickerson
Councillor Johnson
Councillor Littley
Councillor McLean
Councillor Pickles
Mayor Ryan

Councillor O'Connell

(V) BY-LAWS

- 6748/07 Being a by-law to amend By-law No. 6191/03 to confirm General Municipal Fees. [Refer to page 33 of Report CS 16-07 of the Director, Corporate Services & Treasurer]
- 6749/07 Being a by-law to provide for the establishment of a Reserve Fund to be known as the Animal Shelter Reserve Fund. [Refer to page 53 of Report CS 16-07 of the Director, Corporate Services & Treasurer]



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THIRD READING:

Councillor Johnson, seconded by Councillor Dickerson, moved that By-law Numbers 6748/07 and 6749/07 be adopted and the said by-law be now read a third time and PASSED and that the Mayor and Clerk sign the same and the seal of the Corporation be affixed thereto.

CARRIED UNANIMOUSLY ON
A RECORDED VOTE

(VI) CONFIRMATION BY-LAW

By-law Number 6750/07

Councillor Johnson, seconded by Councillor McLean, moved for leave to introduce a By-law of the City of Pickering to confirm those proceedings of the Council of The Corporation of the City of Pickering at its Special (Budget) Meeting of April 2, 2007.

CARRIED

(VII) ADJOURNMENT

The meeting adjourned at 9:00 pm.

DATED this 2nd day of April, 2007.

MAYOR DAVID RYAN

**DEBI A. BENTLEY
CITY CLERK**