



Application for Flag Display/Raising

Please complete this form and submit it at a minimum 15 business days of the flag display or flag raising event date to the Customer Care Centre, One The Esplanade, Pickering, ON L1V 6K7.
 T. 905.683.7575 F. 905.420.4610 email customercare@cityofpickering.com

Contact Last Name		Contact First Name	
Street Address		City	Province
Daytime Telephone		Evening Telephone	Mobile
		Email Address	

The City will only accept applications from registered non-profit or charitable organizations.

Organization/Group Name: _____

Address	City	Province	Postal Code
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Please indicate if your request is for a Flag Display or Flag Raising Ceremony and describe the purpose of the flag display/raising (please note if an attachment is included).

Date(s) Requested From	Date(s) Requested To
Type of Flag	Flags must be 3ft x 6ft (.90 x 1.80 metres)

Additional Information/Comments

Applicant's Signature _____ Date _____

Note: Applicants will be contacted to advise the status of the application. Flags must be submitted to the Customer Care Centre no later than 7 days prior to the requested date.



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Office Use Only			
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Manager, Customer & Administrative Services	Date
Notification	<input type="checkbox"/> Office of the CAO	<input type="checkbox"/> Customer Care Centre	<input type="checkbox"/> Facilities
	<input type="checkbox"/> Website Posting	<input type="checkbox"/> Employee Update	
Flag Received: _____		Flag Returned: _____	

Personal information contained on this form is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* and will be used to administer the display of flags for our community. Questions about this collection should be directed to the City Clerk, One The Esplanade, Pickering, ON, L1V 6K7, 905.420.4611.