



## Rules and Regulations for Visual Artists & Crafters

Saturday, May 29, 2010 from 11:00 am – 5:00 pm at Esplanade Park, Pickering

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### Photos

**NEW** - Your application must include 4x6 photos (minimum of 3, maximum of 5) that provide an example of the items that will be at your booth. Applications without photos will not be considered.

### Selection of Exhibitors

Only applicants that include photos and meet the regulations for visual artists will be considered to participate in **Artfest on the Esplanade**. Final decisions are to be made by a selection committee to ensure that a wide variety of art & craft forms are represented at **Artfest on the Esplanade**. Only those applicants that are selected to participate in **Artfest on the Esplanade** will be notified.

### Art & Crafts Objects and Display

No manufactured or Non-Canadian items will be allowed. The exhibitor agrees to remove from display and sale, all items deemed objectionable. The City of Pickering reserves the right to change the location of exhibit space, should the need arise.

### Numbered Prints

If applicable, numbered prints must be accompanied by the original works.

### Location

This event will take place at **Esplanade Park**, which is located behind the Pickering Civic Complex and the Pickering Public Library on One The Esplanade, Pickering. This location is also across the street (east side) from the Pickering Town Centre.

### Exhibit Space

Each space is a grassed area of approximately 10'x10'. Vendors bring what they need to display their works (ie. tent, table, chairs, backdrop). Tables and chairs will not be provided. There is no hydro available. Spaces are limited.

### Timetable

9:00am – 10:00am **Set up** - Please park vehicles for unloading on Esplanade South, unload, park vehicles in the Pickering Civic Complex parking lot and return to Esplanade Park to set up.

11:00am - 5:00pm **Exhibiting Time** - Vehicular traffic not permitted in the park at this time.

5:00pm - 6:30pm **Striking** - All exhibits will be removed from the park between 5:00 pm and 6:30 pm.

### Weather

This is a rain or shine event; please come prepared for inclement weather.

**Exhibitor Responsibilities**

Vendor Permit Insurance, PST and GST are the responsibility of the exhibitor. The exhibitor is also responsible for any loss due to theft, water damage, fire or any other damage incurred to the exhibitor's works while participating in **Artfest on the Esplanade**. The City of Pickering will not be held liable.

**Fees**

Fee for a 10'x10' exhibition space is **\$20.00**, and is non-refundable. Exhibitors shall not sublet any or all of their exhibit space without permission of the City of Pickering. Cost for student visual artists is free.

**Hydro**

Unfortunately Hydro is not available. The use of generators is also not permitted without the approval of the City of Pickering.

**Please be advised that alcoholic beverages are not permitted in the park.  
We encourage exhibitors to leave their pets at home.**